

## Annexure-B

### Mandatory Disclosure

The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.

**The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.**

**1 Name of the Institution – SARVODYA COLLEGE OF PHARMACY IMLOTA (Charkhi Dadri)**

- Address including Telephone, Mobile, E-Mail-9416275555 (sarvodyaimlota@gmail.com)

**2 Name and address of the Trust / Society / Company and the Trustees Sarvodya Education Society Imlota (Charkhi Dadri)**

- Address including Telephone, Mobile, E-Mail-9416275555 (sarvodyaimlota@gmail.com)

**3 Name and Address of the Principal / Director - Deepak Kumar (Principal)**

- Address including Telephone, Mobile, E-Mail-8999956000 (yugamchahal@gmail.com)

**4 Name of the affiliating Board - HSBTE**

**5 Governance**

- Members of the Board and their brief background

Name and the address of the members of the Governing body as per Prescribed by AICTE					
Sr.No.	Name of the office – Bearers and members of the Governing body	Member No.	Designation	Full Address of the member	Date of Appointment
1.	Sandeep Singh	15	Retired	H No 1782 sec 13 Hudda Bhiwani	27-08-2020
2.	Davinder Singh	12	Self Employed	VPO Kheri Jasore	27-08-2020
3.	Surender Singh	13	Self Employed	VPO Khanpur Khurd Jhajjar	27-08-2020
4.	Suman	14	Self Employed	VPO – Pipli	27-08-2020

- Members of Academic Advisory Body

Sr.No.	Name	Designation
1.	Davinder Singh	Secretary
2.	Sandeep Singh	President

**Signature of the Principal / Head of the Institution**

3.	SukhbirSingh	AdministrativeOffice
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- Frequently of the Board Meeting and Academic Advisory Body  
**6 The Meeting of the board Governors is held three times in a year.**

- Organizational chart and processes
- Nature and Extent of involvement of Faculty and students in academic affairs/improvements
- Mechanism/Norms and Procedure for democratic/good Governance
- Student Feedback on Institutional Governance/Faculty performance
- Grievance Redressal mechanism for Faculty, staff and students YES
- Establishment of Anti Ragging Committee  
YES
- Establishment of Online Grievance Redressal Mechanism  
YES
- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University  
YES
- Establishment of Internal Complaint Committee (ICC)  
YES
- Establishment of Committee for SC/ST  
YES
- Internal Quality Assurance Cell  
YES

## 7 Programmes









- Name of Programmes approved by PCI - **D. Pharma**
- Name of Programmes Accredited - NA
- Status of Accreditation of the Courses
  - Total number of Courses - 1
  - No. of Courses for which applied for Accreditation -
  - Status of Accreditation - **Preliminary**/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for ..... Courses
- For each Programme the following details are to be given:
  - Name - **D. Pharma**
  - Number of seats - **60**
  - Duration - **2 Year**
  - Cutoff marks/rank of admission during the last three years - NA
  - Fee - **as per HSBTE**
  - Placement Facilities - **YES**
  - Campus placement in last three years with minimum salary, maximum salary and average salary - **NIL**
- Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their approval. If there is Foreign Collaboration, give the following details: NA  
Details of the Foreign University
  - Name of the University
  - Address
  - Website
  - Accreditation status of the University in its Home Country
  - Ranking of the University in the Home Country

**Signature of the Principal / Head of the Institution**

- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
- Nature of Collaboration
- Conditions of Collaboration
- Completed details of payment as student has to make to get the full benefit of Collaboration
- For each Programme Collaborated provide the following:
  - Programme Focus
  - Number of seats
  - Admission Procedure
  - Fee
  - Placement Facility
  - Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved? If not whether the Domestic/Foreign University has applied for approval

## 7. Faculty

- Branch wise list Faculty members:

Sr. No.	Profile Photo	Faculty Name	Date of Birth	Aadhaar Number	Centralized Council No.	State Council No.	Qualification	Designation	Overall Exp.	Email/Mobile	Date Of Joining
1		Mr. Deepak Phogat	20/07/1988	949389643912	BH-P-24-0861617203	20725	M.Pharmacy	Principal	12 year	8999956000	04/02/2019
2		Mr. Hitesh Kumar	04/05/1988	571396958346	BH-P-24-2140382385	21050	M.Pharmacy	HOD	3 year	9467034984	02/12/2023
3		Ms. Sangeeta	02/09/1995	633198317927	BH-P-23-25349	27728	M.Pharmacy	Assistant Professor	1.5 year	8920163843	20/05/2024
4		Ms. Ramik Dalal	20/08/2019	567712093943	BH-P-24-1750192552	18900	B.Pharmacy	Lecturer	5 year	9588178718	20/08/2019
5		Mr. Nityanand	08/06/1995	570655937134	BH-P-23-20729	14024	B.Pharmacy	Lecturer	4 year	8708947934	10/08/2022
6		Mr. Pramod Yadav	24/07/1993	569177733103	BH-P-24-0909186288	11187	B.Pharmacy	Lecturer	5 year	8053870024	01/08/2019
7		Mr. Deepak	06/06/1990	454164806515	BH-P-24-1602538736	24139	B.Pharmacy	Lecturer	4 year	9050050095	10/05/2023
8		Ms. Neha	13/05/2000	823719205628	BH-P-25-1085282171	46591	B.Pharmacy	Lecturer	1 year	9467857901	16/09/2024

**Signature of the Principal/Head of the Institution**

- PermanentFaculty-7
- AdjunctFaculty-
- PermanentFaculty:StudentRatio15:4
- NumberofFacultyemployedandleftduringthelastthreeyears-NA

### 8. ProfileofDirector/Principal/Faculty

ForeachFacultygiveapagecoveringwithPassportsizephotograph

- i. Name-DeepakPhogat
- ii. DateofBirth-20-07-1988
- iii. Uniqueid-
- iv. EducationQualifications-M.Pharma
- v. WorkExperience- 07
  - Teaching-07
  - Research
  - Industry
  - others
- vi. AreaofSpecialization-**PHARMACEUTICALCHEMISTRY**
- vii. CoursestaughtatDiploma/PostDiploma/UnderGraduate/PostGraduate/PostGraduate  
Diploma Level
- viii. Researchguidance
  - No.ofpaperspublishedinNational/InternationalJournals/Conferences
  - Master
  - Ph.D.
- ix. ProjectsCarriedout
- x. Patents
- xi. TechnologyTransfer
- xii. ResearchPublications
- xiii. No.ofBookspublishedwithdetails

### 9. Fee

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- Details of fee, as approved by State Fee Committee, for the Institution
- Time schedule for payment of fee for the entire programme
- No. of Fee waivers granted with amount and name of students
- Number of scholarship offered by the Institution, duration and amount
- Criteria for fee waivers/scholarship
- Estimated cost of Boarding and Lodging in Hostels

#### 10. Admission

- Number of seats sanctioned with the year of approval 60
- Number of Students admitted under various categories each year in the last three years 69\*3
- Number of applications received during last two years for admission under Management Quota and number admitted

#### 11. Admission Procedure

- Calendar for admission against Management/vacant seats:
  - Last date of request for applications  
**Asper Haryana State Counseling Society Panchkula (HSCS) Schedule**
  - Last date of submission of applications  
**Asper Haryana State Counseling Society Panchkula (HSCS) Schedule**
  - Dates for announcing final results  
**Asper Haryana State Counseling Society Panchkula (HSCS) Schedule**
  - Release of admission list (main list and waiting list shall be announced on the same day)  
**Asper Haryana State Counseling Society Panchkula (HSCS) Schedule**
  - Date for acceptance by the candidate (time given shall in no case be less than 15 days)
  - Last date for closing of admission  
**Asper Haryana State Counseling Society Panchkula (HSCS) Schedule**
  - Starting of the Academic session  
**Asper Haryana State Board of Technical Education Panchkula.**
    - The waiting list shall be activated only on the expiry of date of main list
- The policy of refund of the fee, in case of withdrawal, shall be clearly notified

#### 12. List of Applicants

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats.

#### 13. Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each  
75\*2 sqm
- Number of Tutorial rooms and size of each  
75\*2
- Number of Laboratories and size of each  
150sqm
- Number of Drawing Halls with capacity of each  
132 sqm
- Number of Computer Centres with capacity of each  
75sqm
- Central Examination Facility, Number of rooms and capacity of each
- Barrier Free Built Environment for disabled and elderly persons yes
- Occupancy Certificate  
Yes

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- FireandSafetyCertificate  
Yes
- HostelFacilities  
No
- **Library**
  - NumberofLibrarybooks/Titles/Journalsavailable(program-wise)  
1450
  - ListofonlineNational/InternationalJournalssubscribed 06
  - E-Library facilities
- **LaboratoryandWorkshop**
  - ListofMajorEquipment/FacilitiesineachLaboratory/Workshop
  - ListofExperimentalSetupineachLaboratory/Workshop

### PARTG-EQUIPMENTANDAPPARATUS

(DepartmentwiseListofMinimumequipmentsrequiredforD.Pharma)

#### PHARMACEUTICS

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Digitalbalance(10mg)	5	05	Yes	
2.	Microscopes	10	10	Yes	
3.	Autoclave	1	01	Yes	
4.	VacuumPump	1	01	Yes	
5.	Standardsieves,sievenos.8,10,12,22,24,44,54,60,80,85,100,120	10sets	10	Yes	
6.	Tablet dissolution test apparatus IP (Digital single/doubleUnit)	1	01	Yes	
7.	Magneticstirrer,500mland1litter capacitywithspeedcontrol	5	05	Yes	
8.	DigitalpHmeter	1	01	Yes	
9.	CapsuleCounter	2	02	Yes	
10.	HotPlate	2	02	Yes	
11.	DistillationUnit	1	01	Yes	
12.	Tabletcounter-smallsizes	2	02	Yes	
13.	Hotairoven	1	01	Yes	
14.	Electricwaterbathunit	2	02	Yes	
15.	Stalagmometer	5	05	Yes	

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16.	Desiccator	5	05	Yes	
17.	BuchnerFunnels(Medium)	10	10	Yes	
18.	Filtration assembly with Vacuum Pump	1	01	Yes	
19.	Andreasen'sPipette	5	05	Yes	
20.	Ointmentslab	20	20	Yes	
21.	Ointmentspatula	20	20	Yes	
22.	Pestleandmortarporcelain	20	20	Yes	
23.	Refrigerator	1	01	Yes	
24.	MicrometreslideEyepiece	5	05	Yes	
25.	MicrometreslideStage	5	05	Yes	
26.	ViscometerOstwald/Brookfield	1	01	Yes	
27.	Stopwatch	1	01	Yes	
28.	Sinteredglassfilterwithvacuum	4	04	Yes	

**NOTE: Aseptic cabinet or area should be provided as per Appendix A of ER 2020 Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department**

**Signature of the Principal/Head of the Institution**

**PHARMACEUTICAL CHEMISTRY/BIOCHEMISTRY, CLINICAL PATHOLOGY**

Sr.No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1	Hotplates	5	05	Yes	
2	Hot Air Oven	1	01	Yes	
3	Refrigerator	1	01	Yes	
4	Analytical Balances for demonstration	1	01	Yes	
5	Digital balance 10mg sensitivity	5	05	Yes	
6	Magnetic Stirrers with Thermostat	10	10	Yes	
7	Vacuum Pump	1	02	Yes	
8	Digital pH meter	1	01	Yes	
9	Wall Mounted Water Distillation Unit	2	02	Yes	
10	Nessler's Cylinders	40	40	Yes	
11	Digital Melting Point Apparatus	2	2	Yes	
12	Thiele's Tube	20	20	Yes	
13	Digital Colorimeter	2	02	Yes	
14	Thermostatic Water Bath	1	01	Yes	

**NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department**

**PHYSIOLOGY, PHARMACOLOGY and PHARMACOGNOSY LABORATORY**

Sr.No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Microscopes	20	20	Yes	
2.	Haemocytometer with Micropipettes	20	20	Yes	
3.	Sahli's haemoglobinometers	20	20	Yes	
4.	Sphygmomanometers	5	05	Yes	
5.	Stethoscopes	10	10	Yes	
6.	Human Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands	05	Yes	

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7.	Modelsforvariousorgans	One model of each organ system	05	Yes	
8.	Specimenforvariousorgans and systems	One model of each organ system	05	Yes	
9.	HumanSkeletonandbones	One set of skeleton and onesparebone	01	Yes	
10.	DifferentContraceptive Devices and Models	One set of each device	01	Yes	
11.	DigitalBalance(10mg Sensitivity)	1	05	Yes	
12.	Computerwith LCD	1	01	Yes	
13.	Licensed Software packages for Physiological & Pharmacological experiment	1	01	Yes	
14.	IRThermometer	2	02	Yes	
15.	Refrigerator	1	01	Yes	
16.	Firstaidequipment	Adequate number	05	Yes	
17.	Stopwatch	20	20	Yes	
18.	DummyInhalersand Nebulizer	1	01	Yes	
19.	Pharmacotherapeut icchartsforvarious diseases&disorders	Adequate number	05	Yes	
20.	Surgicaldevicesand Sutures	Adequate number	02	Yes	
21.	DigitalBPInstrument	5	05	Yes	
22.	MercuryThermometer	10	10	Yes	
23.	DigitalThermometer	10	10	Yes	
24.	PulseOximeter	5	05	Yes	
25.	ESRApparatus(Westergren andWintrobe)	10	10	Yes	
26.	PeakFlowmeter	10	10	Yes	
27.	Stadiometer	2	02	Yes	
28.	Adult Weighing Scale (150 kg)	5	05	Yes	
29.	Glucometer	10	10	Yes	

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30.	Projection microscope	1	01	Yes	
31.	Permanent slide set of plants and charts for Pharmacognosy Lab	Adequate number	15	Yes	
32.	Drug information resources	Adequate number	05	Yes	
33.	Various types of PPE Kits,	Adequate number	05	Yes	
34.	Charts /displays/ AVs on tobacco control, glycemic index of foods, nutrition, reproductive health	Adequate number	03	Yes	
35.	Menstrual hygiene products	Adequate number	01	Yes	
36.	Display for various disinfectants, mosquito repellent etc	Adequate number	05	Yes	
37.	Water Testing Kit	Adequate number	05	Yes	
38.	Permanent slide of different microbes	Adequate number	20	Yes	

**NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department Machine Room**

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Capsule filling machine	1	01	Yes	
2.	Automated Single Station Tablet punching machine	1	01	Yes	
3.	Tablet disintegration test apparatus IP (Digital Single/Double unit)	1	01	Yes	
4.	Monsanto's hardness tester	2	02	Yes	
5.	Pfizer type hardness tester	2	02	Yes	
6.	Friability test apparatus (Digital Single/Double unit)	1	01	Yes	
7.	Sieve shaker with sieve set	1	01	Yes	
8.	Ointment filling machine	1	01	Yes	
9.	All-purpose equipment with all accessories	1	01	Yes	
10.	Bottle washing Machine	1	01	Yes	
11.	Bottle Sealing Machine	1	01	Yes	
12.	Liquid Filling Machine	1	01	Yes	

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13.	Ampoule washing machine	1	01	Yes	
14.	Ampoule filling and sealing machine (Jet Burner)	1	01	Yes	
15.	Clarity test apparatus	1	01	Yes	
16.	Collapsible tube - Filling and Sealing	1	01	Yes	
17.	Liquid Mixer	1	01	Yes	

**NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.**

**HOSPITAL AND CLINICAL PHARMACY LAB**

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	Orthopaedic & Surgical Aids such as knee cap, LS belts, abdominal belt, walker, walking sticks, etc	Adequate Number	05	Yes	
2.	Different types of bandages such as sterile gauze, cotton, crepe bandages, roll bandage etc	Adequate Number	10	Yes	
3.	Mannequins for CPR-1 (with indication signals)	2	2	Yes	
4.	Mannequins for injection IV Arm	2	2	Yes	
5.	Variety of Needles	20	20	Yes	
6.	Variety of Syringes	20	20	Yes	
7.	Variety of catheters	5	5	Yes	
8.	IV set	20	20	Yes	
9.	Urine Bag	2	2	Yes	
10.	RYLE's tube	2	2	Yes	
11.	Urine pots	2	2	Yes	
12.	Colostomy bags	2	2	Yes	
13.	Oxygen masks	10	10	Yes	
14.	Inventory Software for Retail Pharmacy	1	1	Yes	

**NOTE: Adequate numbers of glassware commonly used in the laboratory should be provided in each laboratory and the department.**

**MODEL PHARMACY**

**Signature of the Principal / Head of the Institution**

Sr. No.	Name	Minimum required Nos.	Available Nos.	Working Yes/No	Remarks
1.	<ul style="list-style-type: none"> <li>• Emptycartonsofvariety medicines(across variety dosage forms)</li> <li>• Various name plates indicatingdifferent parts of Pharmacy,</li> <li>• Proper arrangement of medicines,shelves, racks, drawers</li> <li>• Box/areaforexpirymedicines,</li> <li>• Displaywindows,shelves</li> <li>• Computer</li> <li>• Refrigerator</li> <li>• Designatedpatientcounselling area,</li> <li>• PatientInformation .Leaflets/Cards</li> <li>• Patientwaitingarea,</li> <li>• DrugInformationbooks</li> <li>• Healthinformationdisplay,</li> <li>• Variousdevicesforscreening services(B.P. monitor, glucometer etc)</li> <li>• Heightandbodyweightchart</li> <li>• Dummydevices(eg.Inhalers)</li> <li>• Display of pharmacist registration,license andother licenses</li> <li>• Displayofnameofowner</li> <li>• Inspectionbook,</li> <li>• Lock and key arrangement forScheduleXand NDPS medicines,</li> <li>• Bill book (dummy) , Computerstationaryforbill printing</li> </ul>	A d e q u a t e	10  20  25  30 20 04 01  40sqm  100  Available 50 Available  5	Yes	

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2.	Computers: hospital and community pharmacy management software	1	1	Yes	

### MUSEUM

Every Institution shall maintain a museum of crude drugs, herbarium sheets, botanical specimens of the drugs, and plants, mentioned in the course in addition the following are recommended.

Sr.No.	Requirement Prescribed by PCI	Available/Not Available	Remarks
1.	Colored slides of medicine plants.	Available	
2.	Display of popular patent medicines, and	Available	
3.	Containers of common usage in medicines.	Available	

- **Computing Facilities**
  - Internet Bandwidth  
YES
  - Number and configuration of System  
35
  - Total number of system connected by LAN  
10
  - Total number of system connected by WAN
  - Major software packages available  
YES
  - Special purpose facilities available
- Innovation Cell
- Social Media Cell  
YES
- **List of facilities available**
  - Games and Sports Facilities  
YES
  - Extra-Curricular Activities  
YES
  - Soft Skill Development Facilities  
YES
- **Teaching Learning Process**
  - Curricula and syllabus for each of the programmes as approved by the Board  
YES

Signature of the Principal / Head of the Institution

- AcademicCalendaroftheBoard  
YES
- AcademicTimeTablewiththenameoftheFacultymembershandlingtheCourse YES
- TeachingLoadofeachFaculty  
YES
- InternalContinuousEvaluationSystemandplace  
YES
- Student'sassessmentofFaculty,Systeminplace  
YES
- **SpecialPurpose**
  - Software,alldesigntoolsin case
  - AcademicCalendarandframework

**14. Enrollmentofstudentsinthelast3years**

**15. ListofResearchProjects/ConsultancyWorks**

- NumberofProjectscarriedout,fundingagency,Grantreceived
- Publications(ifany)outofresearchinlastthreeyearsoutofmastersprojects
- IndustryLinkage
- MoUswithIndustries(minimum3)

**16. LoAandsubsequentEoAtillthecurrentAcademicYear PCI Approve**

**17. Accountedauditedstatementforthelastthreeyears**

**18. BestPracticesadopted,ifany**

Note:Suppressionand/or misrepresentationofinformationshallinviteappropriatepenalaction. The

Website shall be dynamically updated with regard to Mandatory Disclosures.